Morehead – Rowan County Airport Board
Meeting Agenda
Thursday, January 28, 2010
6:00 P.M.
City of Lakeview Heights Community Building

A. Call to order

B. Roll Call

C. Recognition of Guest(s)

D. Minutes of the December 17, 2009 Special Meeting

E. Financial report as of January 15, 2010

F. Old Business

1.) Report on progress of road construction -- Rodney Hitch
2.) Report on Administration Building Construction – Tony Hardin
3.) Further discussion RE grass with Elmo Greer and Son – Earl
4.) Report on contact with Midsouth Tanks -- Ron Oliver
5.) Update on status of Fuel System (and fuel purchase for Soak Test) – Entran
6.) Request from Mike Thompson (FAA) for use of upcoming funds -- Entran
7.) Update of ALP -- Entran
8.) Update on water permit from KDA -- Jim
9.) Report from FBO Committee -- Mike Gray
10.) Status of audit – Harry Clark
11.) Report on radio station license – Harry Clark
12.) Electrical repair work on field -- Jim

G. New Business

1.) Meeting with NOAA representatives -- Jim
2.) Need for Internet Access on the field
3.) Request from David Lykins about need for his trailer -- Jim
4.) Follow-up on metal storage building, etc. -- Tony Hardin & Charles Derrickson
5.) Begin strategy and talks for second bank of T-Hangars (FAA funds?)
6.) Comments from Judge Nickell
7.) Comments from Mayor Perkins
8.) Legal questions for Mr. Rogers
9.) Correspondence received since last meeting
10.) Other pertinent airport business
11.) Chamber meeting – February 4, 2010
12.) Adjournment

Next regularly scheduled meeting February 25, 2010

Your attendance is important! Please try to make the meeting.
If you can't make it, please contact the Chairman.
We must have a quorum (6) to conduct business.

If any Board Member has anything to add to the agenda, please contact the Chair prior to the meeting.

Morehead – Rowan County Airport Board
Meeting Agenda
Thursday, February 25, 2010
6:00 P.M.
City of Lakeview Heights Community Building

A. Call to order

B. Roll Call

C. Recognition of Guest(s)

D. Minutes of the January 28, 2010 Special Meeting

E. Financial report as of February 15, 2010

F. Old Business

1.) Report on Administration Building Construction – Tony Hardin
2.) Further discussion RE grass with Elmo Greer and Son – Earl
3.) Update on status of Fuel System (and fuel purchase for Soak Test) – Entran
4.) Need for participation of Board Members in reference to fuel system
5.) Request from Mike Thompson (FAA) for use of upcoming funds -- Entran
6.) Update of ALP -- Entran
7.) Update on water permit from KDA -- Jim
8.) Report from FBO Committee -- Mike Gray
9.) Status of audit – Harry Clark
10.) Report on radio station license – Harry Clark
11.) Electrical repair work on field -- Jim

G. New Business

1.) Need for Internet Access on the field
2.) Follow-up on metal storage building, etc. -- Tony Hardin & Charles Derrickson
3.) Begin strategy and talks for second bank of T-Hangars (FAA funds?)
4.) Contract discussions -- Porter
5.) Need for Fee Review re ALP
6.) Comments from Judge Nickell
7.) Comments from Mayor Perkins
8.) Legal questions for Mr. Rogers
9.) Other pertinent airport business
10.) Chamber meeting – March 4, 2010
11.) Adjournment

Next regularly scheduled meeting March 25, 2010

Your attendance is important! Please try to make the meeting.
If you can't make it, please contact the Chairman.
We must have a quorum (6) to conduct business.

If any Board Member has anything to add to the agenda, please contact the Chair prior to the meeting.

Morehead – Rowan County Airport Board
Meeting Agenda
Thursday, March 25, 2010
6:00 P.M.
City of Lakeview Heights Community Building

A. Call to order

B. Roll Call

C. Recognition of Guest(s)

D. Minutes of the February 25, 2010 Special Meeting

E. Financial report as of March 15, 2010

F. Old Business

1.) Report on Administration Building Construction – Tony Hardin
2.) Further discussion RE grass with Elmo Greer and Son – Earl
3.) Update on status of Fuel System (and fuel purchase for Soak Test) – Entran
4.) Need for participation of Board Members in reference to fuel system
5.) Update of ALP -- Jim
6.) Update on water permit from KDA -- Jim
7.) Report from FBO Committee -- Mike Gray
8.) Status of audit – Harry Clark
9.) Report on radio station license – Harry Clark
10.) Electrical repair work on field – Jim
11.) Need for Internet Access on the field
12.) Report on land acquisition -- Harry Clark

G. New Business

1.) Follow-up on metal storage building, etc. -- Tony Hardin & Charles Derrickson
2.) Begin strategy and talks for second bank of T-Hangars (FAA funds?)
3.) Contract discussions -- Porter
4.) Need for Fee Review re ALP
5.) Comments from Judge Nickell
6.) Comments from Mayor Perkins
7.) Legal questions for Mr. Rogers
8.) Other pertinent airport business
9.) Chamber meeting – April 1, 2010
10.) Adjournment

Next regularly scheduled meeting April 29, 2010

Your attendance is important! Please try to make the meeting.
If you can't make it, please contact the Chairman.
We must have a quorum (6) to conduct business.

If any Board Member has anything to add to the agenda, please contact the Chair prior to the meeting.

Morehead – Rowan County Airport Board
Meeting Agenda
Thursday, April 29, 2010
6:00 P.M.
City of Lakeview Heights Community Building

A. Call to order

B. Roll Call

C. Recognition of Guest(s)

D. Minutes of the March 25, 2010 Meeting

E. Financial report as of April 15, 2010

F. Old Business

1.) Report on Administration Building Construction – Tony Hardin
2.) Report on discussion RE grass with Greer bonding company – Earl Rogers
3.) Report from Bill Stout on Soak Test and status of progress on ALP & T-Hangar
4.) Discussion on fuel sales – Tanks are ready
5.) Update on water permit from KDA -- Jim
6.) Report from FBO Committee -- Mike Gray
7.) Presentation of and action on audit report – Harry Clark
8.) Report on radio station license – Harry Clark
9.) Need for Internet Access on the field
10.) Report on land acquisition -- Harry Clark

G. New Business

1.) Nominating Committee for election of officers at Annual Meeting in May
2.) Quality Control Seminar – Eastern Aviation Fuels – 6/17 & 18 – Stone Mtn.
3.) A&E RFQ Results – Ron Oliver or Charles Derrickson
4.) Comments from Judge Nickell
5.) Comments from Mayor Perkins
6.) Legal questions for Mr. Rogers
7.) Other pertinent airport business
8.) Chamber meeting – May 6, 2010
9.) Adjournment

Next regularly scheduled meeting May 27, 2010 -- ANNUAL MEETING @ 7:00 PM

Your attendance is important! Please try to make the meeting.
If you can't make it, please contact the Chairman.
We must have a quorum (6) to conduct business.

If any Board Member has anything to add to the agenda, please contact the Chair prior to the meeting.

Morehead – Rowan County Airport Board
Annual Meeting Agenda
Thursday, May 27, 2010
7:00 P.M. City of Lakeview Heights Community Building

A. Call to order

B. Roll Call

C. Recognition of Guest(s)

D. Minutes of the April 29, 2010 Meeting

E. Financial reports as of May 15, 2010 -- Amend Budget

F. Old Business
1.) Nominating Committee Report
2.) Election of Officers
3.) Report on Administration Building – Tony Hardin
4.) Report on DOW letter RE the water in the new hangar/administration building
5.) Report on discussion RE grass with Greer bonding company – Earl Rogers
6.) Discussion on fuel sales
7.) Status of Hangar and Tie – Down rents – Jim
8.) PHI Helicopter – Follow Up (Exec Committee)
9.) Status of ALP - ENTRAN
10.) Update on Road to Airport
11.) Update on water permit
12.) Report from committee for A & E

G. New Business
1.) Presentation of Proposed 10/11 Budget -- Porter Dailey
2.) Comments from Judge Nickell
3.) Comments from Mayor Perkins
4.) Legal questions for Mr. Rogers
5.) Correspondence received since last meeting
6.) Other pertinent airport business
7.) Chamber meeting – June 3, 2010 –
8.) Adjournment

Next regularly scheduled meeting June 24, 2010

Your attendance is important! Please try to make the meeting.
If you can't make it, please contact the Chairman or Secretary/Treasurer.
We must have a quorum (6) to conduct business.

If any Board Member has anything to add to the agenda, please contact the Chair prior to the meeting.

Morehead – Rowan County Airport Board
Regular Meeting Agenda
Thursday, June 24, 2010, 6 PM
Morehead-Rowan County Regional Airport
Hampton Inn Morehead, Cave Run Room

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of May 27 Annual Meeting

E. Receive Financial Report as of June 15, 2010

F. Reports From the Chair
1. Appointment of Don Laferty as Safety Officer
2. Appointment of Charles Derrickson as Grounds and Ground Equipment Officer
3. Appointment of Jim Fluty to Building Committee and liaison to Chamber of Commerce
4. New Mailing Address P.O. Box 934, Morehead, KY 40351

G. Old Business
1. Status of Road Project, easements and land acquisition – Rodney Hitch
2. Administration Building and Large Hanger Status– Tony Hardin
3. ALP status – Bill Stout
4. Water Testing Status
5. Greer Insurance Claim Status – Earl Rogers
6. Fuel Training
7. Status of FBO
8. PHI
9. Hanger Rental Rates – Porter Dailey
10. Internet Service to Airport

H. New Business
1. Appointment of Lane and Associates to perform 2009-2010 Annual Audit
2. Web Site
3. Construction of New Storage Shed
4. Administration Building Equipment and Furnishing – Committee appointment

I. Other Business

J. Adjournment

Next regularly scheduled meeting 6 P.M. July 29, 2010

Morehead – Rowan County Airport Board
Regular Meeting Agenda
Thursday, July 29, 2010, 6 PM
Morehead-Rowan County Regional Airport

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of June 24 Regular Meeting

E. Receive Financial Report as of June 30, 2010

F. Reports From the Chair
   1. Purchase of Conference Room Furnishings
   2. Visit to KY Department of Aviation
   3. Hanger Tenant List and Pay Status
   4. August 5 Chamber of Commerce Meeting/Congressman Rogers

G. Old Business
   1. Status of Road Project, easements and land acquisition – Harry Clark
   2. Administration Building and Large Hanger Status– Tony Hardin
   3. Construction of Metal Storage Building – Tony Hardin
   4. Fuel Tanks for equipment, New Mower – Tony Hardin and Charles Derrickson
   5. ALP status – Bill Stout
   6. Water delivery and testing – Chair
   7. Greer Insurance Claim Status – Earl Rogers
   8. KY Aviation Conference – Chair
   9. FBO Discussion Points – Executive Committee
   10. Internet Service to Airport – Chair
   11. Web Site status – Porter Dailey

H. New Business
   1. Appointment of Committee to Review Bylaws - Chair
   2. Appointment of Committee to Develop Emergency Response Plan – Chair
   3. Rowan County Senior High School Aviation Program

I. Other Business

J. Adjournment

Next regularly scheduled meeting 6 P.M. August 26, 2010

Morehead – Rowan County Airport Board
Regular Meeting Agenda
Thursday, August 26, 2010, 6 PM
Morehead-Rowan County Regional Airport

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of July 29 Regular Meeting

E. Receive Financial Report as of July 31, 2010

F. Reports
1. August 5 Chamber of Commerce Meeting – Mike Gray
2. Acquisition of Mower and other Grounds Reports – Charles Derrickson
3. Rowan County Senior High School Aviation Program – Mike Gray
4. Insurance Renewals – Porter Dailey
5. Status of Road Project – Harry Clark
6. Administration Building and Large Hanger Status– Tony Hardin
7. ALP status – Bill Stout
8. KY Aviation Conference – Mike Gray
9. Web Site – Porter Dailey
10. Fuel Training – Mike Gray
11. TSA Visit – Mike Gray

G. Old Business
1. Construction of Metal Storage Building – Tony Hardin and Charles Derrickson
2. Fuel Tanks for equipment – Tony Hardin and Charles Derrickson
3. Greer Insurance Claim Status – Earl Rogers
4. FBO Contract – Mike Gray

H. New Business
1. Purchase of Other Equipment and Furnishing for Terminal Building
2. Terminal Building and Large Hanger Cast Bronze Dedication Plaque
3. Large Hanger Electrical Rewire Change Order - $600
4. Chamber Magazine Advertisement
5. Landscaping – Terminal Building

I. Other Business

J. Adjournment

Next regularly scheduled meeting 6 PM September 30, 2010

Morehead – Rowan County Airport Board
Regular Meeting Agenda
Thursday, September 30, 2010, 6 PM
Morehead-Rowan County Regional Airport

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of August 26 Regular Meeting

E. Receive Financial Report as of August 31, 2010

F. Reports
1. KY Aviation Conference – Mike Gray
2. Fuel Training – Mike Gray
3. Tracey and Mike Potter – FBO Startup
4. Maysville Community and Technical College Aviation Maintenance Program – Stanley Click
5. Rowan County Senior High School Aviation Program – Mike Gray
6. Status of Fence, Pond and Road Project – Harry Clark
7. Administration Building and Large Hanger Status– Tony Hardin
8. Construction of Metal Storage Building – Tony Hardin
9. ALP status – Jim Fluty
10. Fence Damage and Repair – Mike Gray
11. Bylaw Revisions – Porter Dailey
12. Emergency Response Plan – Don Lafferty
13. Replacement of Glendene Pack – Porter Dailey

G. Old Business
1. Fuel Tanks –Charles Derrickson
2. Greer Insurance Claim Status – Earl Rogers
3. Fertilizer application – Charles Derrickson
4. Ratify Purchase of Furnishings for Terminal Building – Ron Oliver
5. Landscaping Plan – Charles Derrickson

H. New Business
1. Approve Josh Smith Hanger Sublease – Mike Gray
2. Hanger Rental Rates Oct 1, 2010 – Porter Dailey
3. Hanger Lease Insurance Requirement
4. Approve Citizens Bank and Whitaker Bank as Depositories – Porter Dailey
5. Approve Officers to sign checks – Porter Dailey
6. Airport Runway Lights problem – Mike Gray
7. Authorize Change in Radio Frequency – Mike Gray
8. Approve Web Site Development – Porter Dailey

I. Other Business

J. Adjournment

<u>Next regularly scheduled meeting 6 PM October 28, 2010</u>

Morehead – Rowan County Airport Board
Regular Meeting Agenda
Thursday, October 28, 2010, 6 PM
Morehead-Rowan County Regional Airport

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of September 30 Regular Meeting

E. Receive Financial Report as of September 30, 2010

F. Reports

1. Airport Activity Report - Mike and Tracey Potter
    - Front Sodding
    - Frequency Search
    - Furnishings
    - Pot Luck/Fly-ins
    - Runway lights
    - Fertilizing of field
    - Fuel Sales
    - Community Hanger Rentals
    - Other
2. Status: Fence, Pond and Road Project – Harry Clark
3. Status: Administration Building and Large Hanger Status– Tony Hardin
4. Status: Construction of Metal Storage Building – Tony Hardin
5. Status: Fence Damage and Repair – Mike Gray
6. Hanger Tenant Insurance – Mike Gray
7. Hanger Tenant Rental Non-Payment as of October 21 (2nd Quarter) – Mike Gray

G. Old Business

1. Purchase of Additional Furnishings for Terminal Building – Ron Oliver
2. Emergency Response Plan – Don Lafferty

H. New Business

I. Other Business

J. Adjournment

Next scheduled meeting 6 PM November 18, 2010 ? (Special Meeting)

Morehead – Rowan County Airport Board
Special Meeting Agenda
Thursday, November 18, 2010, 6 PM
Morehead-Rowan County Regional Airport

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of October 28 Regular Meeting

E. Receive Financial Report as of October 31, 2010

F. Reports

1. Airport Activity Report - Mike and Tracey Potter
    - Grand Opening
    - Frequency Search
    - Furnishings
    - Ground School
    - Fly-ins
    - Runway lights
    - Fuel Sales
    - Community Hanger Rentals
    - Other
2. Status: Fence, Pond and Road Project – Harry Clark
3. Status: Administration Building and Large Hanger Status– Tony Hardin
4. Status: Construction of Metal Storage Building – Tony Hardin
5. Status: Fence Damage and Repair – Mike Gray
6. Status: Flag Pole – Harry Clark
7. Status: Airport Improve Plan Projects and Funding – Mike Gray
8. Status: Web Site – Porter Dailey

G. Old Business

1. Purchase of Additional Furnishings for Terminal Building – Ron Oliver
2. Emergency Response Plan – Don Lafferty
3. ALP Approval

H. New Business

1. Appoint Committee to develop new T-Hanger Lease
2. FAA Pilot Education Program, Operation Raincheck

I. Other Business

J. Adjournment

<u>Next scheduled meeting 6 PM December 30, 2010</u>

Morehead – Rowan County Airport Board
Regular Meeting Agenda
Thursday, December 30, 2010, 6 PM
Morehead-Rowan County Regional Airport

A. Call to Order

B. Roll Call

C. Recognition of Guests

D. Approve Minutes of November 16 Regular Meeting

E. Receive Financial Report as of October 31, 2010

F. Reports
1. Airport Activity Report - Mike and Tracey Potter
2. Status: Fence, Pond and Road Project – Harry Clark
3. Status: Administration Building and Large Hanger Status– Tony Hardin
4. Status: Construction of Metal Storage Building – Tony Hardin
5. Status: Fence Damage and Repair – Mike Gray
6. Status: Flag Pole – Harry Clark

G. Old Business
1. Emergency Response Plan – Don Lafferty

H. New Business
1. Resolution Honoring David Lykins
2. Service Contract: QT Technologies
3. Airport Fence and Funding: Rodney Hitch

I. Other Business

J. Adjournment

Next scheduled meeting 6 PM January 27, 2011